

**BUECHEL FIRE PROTECTION DISTRICT
TRUSTEES BOARD MEETING
OFFICIAL MINUTES
MARCH 3, 2009**

Chairman Jack Clark called the March 3, 2009, meeting to order at 5:02 P.M.

ATTENDANCE

Chairman Jack Clark
Vice Chairman Jerry Strange
Kenneth Hill
Henry Ott
Steve Wolfe

Chief Jonathon Yuodis
Assistant Chief Rick Harrison
Assistant Treasurer Johanna Gabhart
Recording Secretary Myra Curry

The minutes of the February 3, 2009 meeting were reviewed. Kenny Hill made a motion to approve the minutes as submitted, seconded by Bob Dooley. Motion carried.

The Treasurer's report was reviewed. Henry Ott made a motion to approve the treasurer's report as submitted, seconded by Kenny Hill. Motion carried.

ANNOUNCEMENTS

Chairman Clark announced that the Jefferson County Trustees Association Meeting will be on April 16, 2009 at Harrods Creek Fire Department Station #1 at 7:00 P.M.

The annual banquet is this Saturday at Holiday Inn – Fern Valley starting at 6:00 P.M., the attire is suit coat and tie.

OLD BUSINESS

Committee Reports

Building and Grounds Committee/Major Equipment Committee

Kenny Hill announced the ladder truck is back in service. Assistant Chief Harrison stated they found the twist in the base section of the ladder and repaired it. Discussion followed.

Budget Committee

Steve Wolfe reported they are making progress on the budget; the next meeting is March 10 at 3:30 P.M.

Personnel Committee

Henry Ott reported the Captains position has been filled; Adam Jones was selected as the new Shift Captain. The candidate list will be maintained until February 12, 2010. The applications process for sergeants is open until March 16th, at 14:00. Chief Yuodis and Assistant Chief Harrison were given the task of making shift assignments.

Henry Ott stated the board needs to approve the CERS Sick Leave Resolution. Henry explained the sick leave resolution. Henry Ott made a motion for Chairman Clark to sign the resolution and we adopt the sick leave program, seconded by Jerry Strange. Discussion followed. Motion carried.

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Henry Ott reported the committee will explore the legal consequences of adopting the demand physical fitness requirement standard for all of our paid employees with the exception of the Chief and Assistant Chief. If adopted, the demand physical screening test that is conducted by Baptistworx would be implemented to establish a minimum physical qualification for our career firefighters. The goal is to have minimum physical fitness standards for our employees to be able to pass. There are some legal consequences because this could affect someone's employment, so that is why we are looking at giving them one year before this is adopted and they would have to re-qualify annually. Discussion followed.

Henry Ott presented the personnel committee's recommendations on salaries for the budget. Also job duties and classifications of the Chief and Assistant Chief are being evaluated and they are going to keep a log of what they do during the day, to determine if some of their tasks need to be aligned differently. Discussion followed.

Henry Ott stated the by-laws concerning the health insurance were approved but the inter-local agreement was not approved. Henry Ott made a motion to approve the inter-local agreement, seconded by Kenny Hill. Motion carried. Chairman Clark stated we have to renew with Humana at a 45/9%, with this increase will go through March and hopefully by April we will be in the new insurance program. Discussion followed.

Steering Committee

Marty Fautz distributed copies of the by-laws for the department. There was some corrections made and he suggests everyone take this home and be bring it back next month.

LOSAP

No report.

Strategic Management Planning

No report.

Training Academy

No report.

Metro Safe and CAD System

Assistant Chief Harrison stated he was contacted by Joe Johnson and Metro Safe is going to seek additional funding for mobile data terminals, and we would have to purchase an air card with a cost of approximately \$49.00 a month per unit. To equip our trucks and command cars we have requested five more units and also the mounts for all of our vehicles. Discussion followed.

EMS

No report.

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Ordinances

Assistant Chief Harrison reported the novelty lighters ordinance has been passed by the Metro Council.

Explorer Post

Steve Wolfe reported they are preparing for Scout-A-Rama.

Grants

Assistant Chief Harrison stated we are not applying for a fire prevention grant in March; however we will apply for a grant for an apparatus if the Steering committee approves it. Discussion followed.

Disposition of property from Paul Sinclair; Henry Ott reported we have not yet gotten everything back from him; he and Paul can not seem to get together. There are some items he is purchasing because he said he does not have them. Assistant Chief Harrison stated records will be maintained by two people so we have better control in the future. Discussion followed.

Assistant Treasurer Gabhart talked about her investigating a new bank for the district funds. We have not received any interest on our sweep account this month. She contacted PNC Bank, BB&T Bank, and National City Bank. She recommends we go with National City; they gave us the better deal. We would receive more interest and the annual fee is \$175.00, which will be waived the first year. They also have a payroll service which is led expensive then what we currently pay. Chairman Clark suggests she give this information to the Budget Committee and have them make a suggestion next month.

NEW BUSINESS

Chiefs Monthly Report for January and February 2009 was distributed.

Assistant Chief Harrison discussed we have 26 individuals to award a unit citation to for the ice storm. Discussion followed.

Chairman Clark appointed a Nominating Committee. The term for Kenny Hill as Property Owner and Jerry Strange, Appointed Trustee expires June 30, 2009. He appointed Marty Fautz as Chair and Henry Ott to serve on this committee. The Property Owner Trustee elections will be the 4th Saturday in June from 11:00 A.M. to 2:00 P.M. Kenny stated he would run again as property owner and Jerry stated he would run again as appointed trustee. Jerry Strange will stay on the Budget Committee and Steering Committee.

Chairman Clark stated the new health insurance is going to have to have a board of directors and on that board are the individuals nominated and appointed by the board of trustees of each fire district that participates. Henry Ott made a motion for Bob Dooley be appointed to the Board of Directors of the Health Insurance Committee, seconded by Kenny Hill. Motion carried.

Bob Dooley stated two months ago the board approved the Chief and Assistant Chief to carry concealed weapons, he asked who is going to keep track of the certifications and see that they are kept up to date. Discussion followed. Bob Dooley made a motion we have a board policy that the Chairman of the Personnel Committee make sure the weapons certifications and qualifications are maintained and kept up to date, seconded by Steve Wolfe.

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Assistant Chief Harrison stated these documents are filed in the appropriate personnel files in his office. Discussion followed. Motion carried.

Henry Ott asked how do we keep track of the certifications on everyone. Assistant Chief Harrison stated we maintain a spread sheet on all firefighters and all qualifications, and Captain Riggle keeps track of their EMT certifications and any fire training records that are completed. Discussion followed.

Kenny Hill made a motion to adjourn at 6:33 P.M., seconded by Jerry Strange.

Respectfully submitted,

G. Henry Ott, Secretary
Buechel Fire Protection District

NEXT MEETING APRIL 7, 2009 AT 5:00 P.M.