

**BUECHEL FIRE PROTECTION DISTRICT
TRUSTEES BOARD MEETING
DETAILED MINUTES
NOVEMBER 4, 2008**

Chairman Jack Clark called the November 4, 2008, meeting to order at 5:00 P.M.

ATTENDANCE

Chairman Jack Clark
Jerry Strange
Marty Fautz
Kenneth Hill
Henry Ott
Steve Wolfe

Chief Jonathon Yuodis
Assistant Chief Rick Harrison
Recording Secretary Myra Curry

Chairman Clark welcomed our guest to the meeting; Firefighter James Riggs.

The minutes of the October 7, 2008 meeting were reviewed. Steve Wolfe made a motion to approve the minutes as submitted, seconded by Kenny Hill. Motion carried.

The Treasurer's report was reviewed. Henry Ott made a motion to approve the treasurer's report as submitted, seconded by Marty Fautz. Motion carried.

ANNOUNCEMENTS

Henry Ott reported at the Jefferson County Trustees Association Meeting a few items about the audit and issue on paying for food for the joint Trustees and Chief meeting were discussed. It was decided the meeting will still be held at Buechel, but Buechel should not have to pay for all of the food. It was decided the Jefferson County Fire Trustees Association will take up to \$1,200, from their budget to pay for food at the joint meeting. Discussion followed.

OLD BUSINESS

Committee Reports

Building and Grounds Committee/Major Equipment Committee

Chief Yuodis reported they will be leaving Sunday to go to Wisconsin to take Unit 3752 to have work done on the ladder; the truck will be gone approximately three months.

Steve Wolfe reported the Chief of Worthington has offered to loan us their aerial, which is a 75' Quint, for us to use. This is one of their auxiliary pieces and they would allow us to use it until 3752 returns.

Steve Wolfe made a motion to accept the kind offer from Worthington for the use of the Quint, seconded by Henry Ott. Our insurance will cover this piece of equipment without any additional cost. Discussion followed. Motion carried.

Budget Committee

No report.

BUECHEL FIRE PROTECTION DISTRICT

TRUSTEES BOARD MEETING

PAGE 2

Personnel Committee

Henry Ott made a motion to go into executive session, seconded by Jerry Strange. Motion carried. Chairman Clark stated without objection they would go into executive session at 5:10 P.M.

Out of executive session at 5:40 P.M.

Henry Ott made a motion to prefer administrative charges against Captain Paul Sinclair and an administrative hearing be held by November 30, 2008, seconded by Kenny Hill. Motion carried.

Steering Committee

Marty Fautz stated he has looked over the information on the by-laws and he will be working on these. Discussion followed.

LOSAP

Kenny Hill reported he received a letter on the service fee for this program. The service fee is for companies under 50 participants the service fee is \$875 plus \$6 per participant, we have about 20 participants, which is \$975 a year. Discussion followed.

Strategic Management Planning

No report.

Training Academy

Chief Yuodis reported the academy has received a 2nd letter from 21st Century Parks Inc. They are offering another \$30,000 for improvements for road work, there are several questions. The company wants 25 feet of easement and a 35 year lease and 50 feet trail easement to the bottom land to Fairmount Road with a 99 year lease and all necessary utilities for their use. Discussion followed.

Chairman Clark asked about the construction of the buildings. Chief Yuodis stated the bathroom & shower room block is up, they have been obtaining lumber for the roof from Valhalla, this is the wood they used for the stages and bleachers and they are giving it away to non-profit organizations. Discussion followed. The other building we have the grant from the Fire Commission for, is being constructed and it is 8,000 square feet.

Metro Safe and CAD System

EMS

Chief Yuodis stated he would like to combine EMS with this also on November 6th the Chiefs are meeting with the Mayor and going over the EMS issue and Echo vs. Delta issues. Henry Ott asked what are the options. Chief Yuodis stated they are looking at the Pro QA which is where the CAD system tells who is to go when and what agency goes, and when. They will be looking at re-doing the Pro QA codes. Discussion followed.

BUECHEL FIRE PROTECTION DISTRICT

TRUSTEES BOARD MEETING

PAGE 3

CAD/Metro

Henry Ott stated starting at 8 p.m. on Sunday all Louisville Fire employees will be Metro Safe Employees and will work 8 hour shifts. Discussion followed.

Ordinances

Chief Yuodis reported Chief Fredrick's of Louisville Fire wrote a letter to Chief White of Louisville Metro Police about the police reporting a fire hydrant damaged. The Louisville Fire went to a fire and the fire hydrant was damaged six feet away the stop sign had been damaged and it was reported but the fire hydrant was not. Chief White has an SOP for the police on patrol to report any fire hydrant damage to Metro Safe. Metro Safe has a procedure if anyone reports a damaged hydrant to get the information to the proper department to have it repaired. Discussion followed.

Explorer Post

Steve Wolfe reported the Explorers are planning a "first nighter" on November 11, this is a recruiting night. Discussion followed.

Steve Wolfe reported on the ride-along program was reviewed by the Officers and there are some changes, they are doing away with the 24-hour ride along because we do not have sleeping facilities. During school nights they can only be here until 8:00 P.M. on non-school nights and weekends they can be here until 10:00 P.M. Discussion followed. Steve Wolfe made a motion to approve the ride-along program and we will start that immediately, seconded by Henry Ott. Motion carried.

Grants

Chief Yuodis reported we have applied for a Health & Wellness Grant; we currently have an elliptical machine and now are applying for a SM 916 Step Mill. Chairman Clark talked about the employee from U of L that was indicted on charges on using this money, Chairman Clark asked if we should have something set up so when we get the grant is being taken care of. Chief Yuodis reported when we received the FEMA grant they had two people come out from FEMA and Assistant Chief Harrison had prepared a excellent report of the expenditures of the equipment bought and it was so well put together FEMA is using it to demonstrate on how to do the paper work for other departments across the nation. Discussion followed. Chairman Clark stated when we receive a grant it will be the responsibility of the Steering Committee will be the over site committee on any grants. Discussion followed.

Audit

Henry Ott had some questions concerning the audit. Most of the questions he had, have been answered by Jo and Myra. At the Trustees Meeting they stated our bank should provide us a letter certifying, on page 22 under deposits, that the bank has the collateral to cover our deposits. Chuck Bauer from Fern Creek stated they have a problem getting the bank to send them a letter stating they have collateral to back up the money. In the audit on paragraph 10, the last sentence, that these requirements were met on June 30, 2008, the collateral and FDIC Insurance will cover if Chase goes bankrupt and we have \$250,000 in the bank. Henry stated the letter needs to be attached to the minutes.

BUECHEL FIRE PROTECTION DISTRICT

TRUSTEES BOARD MEETING

PAGE 4

On page 3 of Todd Burger & Company letter, paragraph 3 asked everyone to read this and asked about the "other than accounting principals". Jerry Strange explained the wallet system, this is where money comes in and money goes out this works on an accrual basis. Discussion followed.

Henry Ott made a motion to accept the audit, seconded by Kenny Hill. Motion carried. Chairman Clark asked Myra to make sure the audit goes to the proper authorities as required by law.

Chairman Clark reported that the Fire Trustees had a meeting with Mayor Abramson, Henry Ott was recognized for his handling of the Arson Bureau and Chairman Clark stated we are very pleased to have him on our board. The Mayor talked about how they are going to give the fire districts radios. Discussion followed.

Assistant Chief Harrison reported about the rules and regulations changes there are a few that were left to have some changes made to them. There are three items.

R&R0007

Section 1

The Chief's rank of Colonel is appointed by the Board of Trustees.

Kenny Hill made a motion to add the word "and", seconded by Jerry Strange. Motion carried. To read "The Chief holds the rank of Colonel and is appointed by the Board of Trustees."

Section 8

An entire paragraph and the wording were very confusing. Assistant Chief Harrison read the entire paragraph. Discussion followed. This will be tabled until next month. Chairman Clark asked Assistant Chief Harrison to email this paragraph and he will come up with something for next month.

R&R0008

Section 4

The qualifications for Assistant Chief shall be determined by the Personnel Committee and confirmed by the Board of Trustees. Henry Ott made a motion to approve this wording, seconded by Kenny Hill. Motion carried.

Section 9 (New Section)

Any appointed officer position that is vacated for an extended period of time, due to injury, illness or leave, may be filled on an interim bases until the person appointed returns to duty or until the term of office expires. Discussion followed. Henry Ott made a motion to approve this new section, seconded by Kenny Hill. Motion carried.

BUECHEL FIRE PROTECTION DISTRICT

TRUSTEES BOARD MEETING

PAGE 3

NEW BUSINESS

Assistant Chief Harrison reported the Fire Prevention Office had an Open House on October 10th for the community in to see how we operate and fed them some chili, there were about 60 people. The event went very well. Chairman Clark commended the Fire Prevention Bureau on their good work.

Chief Yuodis reported on the Chief's Monthly report for October, the fuel cost are going down.

Jerry Strange made a motion to adjourn at 6:30 P.M., seconded by Steve Wolfe.

Respectfully submitted,

G. Henry Ott, Secretary
Buechel Fire Protection District

NEXT MEETING DECEMBER 2, 2008 AT 5:00 P.M.