

Buechel Fire Protection District

District Policies

DP-0006

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**Title: Steve Harrington Memorial Firefighter
of the Year Award**

Approval Date – 6-6-1996

Section	Instruction
1.	<p>At the first regularly scheduled day and night crew meeting in January, a nominating committee will be selected by majority vote of those crew-members present at both meetings. This committee shall consist of the following:</p> <ul style="list-style-type: none">a. Three crew-members, at least one of which shall be a day crew member. Those elected may be any combination of Officers and/or Firefighters.b. The Assistant Chief
2.	<p>It will be the duty of this committee to determine and recommend to the crew, those members, including themselves, who would be eligible, according to the criteria herein stated, for the Firefighter of the Year Award.</p>
3.	<p>The committee will meet as often as is necessary to complete its task and shall elect a Chairperson during its first meeting.</p>
4.	<p>The committee will present the names of those eligible to all present at the first regularly scheduled day and night crew meetings in the month of February. An election will be held to these meetings to select the Firefighter of the Year.</p>
5.	<p>Any active crew-member may submit a name for nomination to the committee after its formation each year. Nominations may be submitted up to and including January 31. After that date, nominations will be closed. Nominations should be made in writing and should briefly state the reasons for the nomination.</p>
6.	<p>Those members of the nominating committee present at those meetings in which the annual elections are held will be in charge of the election and will be responsible for submitting the ballots to the Chief.</p>
7.	<p>Only active crew-members will be eligible to vote in the election and/or serve on the nominating committee.</p>
8.	<p>Those eligible to vote at each meeting will cast their ballot for any individual whose name is submitted by the nominating committee. The</p>

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	ballots will be collected by the individual in charge of the election, who will present the uncounted ballots to the Chief. The Chief will give the ballots to the Chairman of the Board of Trustees. The Chairman will then count the ballots and determine the winner based on a simple majority of one vote. The award will be presented to the winner by the Chairman of the Board at the annual "Fire District Awards Banquet".
9.	Any member who is to be considered should demonstrate competence on the fire ground in whatever duty assigned. Input should be sought from whomever the nominating committee deems necessary to determine the level of competence.
10.	Any member who is to be considered should demonstrate a cooperative spirit overall in completing a task assigned. An individual who demonstrates an uncooperative attitude should not be considered. Input should be sought from whomever the committee deems necessary for evaluation of an individual's cooperation.
11.	From time to time, situations may arise where a member may not meet the preceding criteria to its fullest; however, through his or her outstanding actions has brought credit, not only to himself or herself, but also to the Buechel Fire District. Should such a situation present itself, the committee should take this into consideration and may submit this individual's name in nomination for the award even though some of the criteria has not been met.
12.	In the event of a tie between two people, both persons will be named as Firefighter of the Year. Should it occur that more than two individuals receive the number of votes, the Chairman of the Board of Trustees shall immediately notify the nominating committee of the tie and a run-off election will be held at the third regularly scheduled day and night crew meeting in the month of February. The uncounted votes from this run-off election will be presented to the Chief, who will in turn present them to the Chairman of the Board of Trustees.
13.	Only, those names submitted by the committee can be voted upon by the crew. Any ballot having a name not submitted by this committee will be declared void and will not be counted.

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	<p style="text-align: center;">CRITERIA</p> <p>In order to be eligible to receive the Steve Harrington Memorial Firefighter of the Year Award, this individual should meet the following:</p> <ul style="list-style-type: none">A. Must have been active in the previous calendar year, according to the Buechel Fire District “Rules and Regulations”.B. Must have attended and successfully completed at least one block of training outside that given by the fire District during the calendar year for which the award is given. This block of training should be at least six hours in duration. “Training” is interpreted to be any course of instruction which is fire service related. For example, a course in gourmet cooking or basket weaving should not be considered. However, a course at the Kentucky State Fire School or other such training would meet the criteria and should be considered as meeting the criteria, unless the individual completes a block of actual training during such a convention.C. Must have demonstrated interest in the fire District above and beyond normal activities by participation in addition too fire District training programs and\or administrative duties such as serving on various committees or Board.D. Any member who is to be considered and who serves in a leadership capacity should demonstrate competence in this capacity. Input regarding an individual’s competence should be sought from his or her immediate supervisor as well as any other source that the nominating committee deems necessary.