

Buechel Fire Protection District

Firehouse Policy

FHP-0001

Page 1 of 2

Title: Use of Firehouse, Contents and Property

Approval Date – 5-5-1987

| Section | Instruction |
|---------|---|
| 1. | <p>Radio room, Boardroom, Meeting/Assembly room, Kitchen and Records room: These rooms are to be used for Fire District functions by members of the Buechel Fire District or persons authorized by members of the Fire District. Any other use of these facilities will need approval of the Chief or one of the other Chief Officers. The Radio room is to be used by fire District personnel only.</p> |
| 2. | <p>Maintenance room: This room is to be used by Fire District personnel only. The contents of the maintenance room may be used by the firefighters under the supervision of an Officer.</p> |
| 3. | <p>Apparatus Bay: No equipment shall be removed from the apparatus for personal use. The bay area may be used for maintaining and washing vehicles of Fire District Members only, their spouses, girlfriend or boyfriend. Jefferson County Police who work in the Buechel Area may use the Bay to wash their personal or police cars.</p> <p>Tuesday nights the firehouse will be closed to everyone with the exception of Buechel Fire District members from 5:00 p.m. until midnight. No guests are to be allowed in the bay area during work or training sessions. No apparatus shall be moved or situated as to jeopardize normal response. Any exception to this must be approved by the Chief of the District.</p> |
| 4. | <p>Recreation/T.V. room: This room is to be used by Fire District members or authorized guests. Other guests must be accompanied by a member of the Fire District. These guests shall not be left unattended unless a fire run is dispatched.</p> |
| 5. | <p>Weight room: This room is to be used by Fire District members and their guest. It is also available to the Jefferson County police and Jefferson County Emergency Medical Services, (EMS) who work in the Buechel Area only. This room will be closed to everyone with the exception of Buechel Fire District members from 5:00 p.m. until midnight, on Tuesday night Training. Any exception to this must be approved by the Chief of the District.</p> |

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Page 2 of 2

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| 6. | <p>Member Responsibility: The members of the Buechel Fire District will be responsible for their actions and the actions of their guests. The number of guests allowed will not exceed what a member can be responsible for.</p> |
| 7. | <p>Alcohol: The Kentucky Revised Statutes prohibits the consumption of alcohol by anyone under the age of twenty-one (21). Therefore, anyone under twenty-one (21) cannot consume alcohol in the firehouse. Absolutely no one under the influence of intoxicants shall respond to a fire run.</p> |
| 8. | <p>Loaning of Tools and/or Equipment: Tools and other equipment are available to be loaned out if they are available and if they are not to be used by the District first. This includes tools in the tool room, chairs, tables, etc. Any item taken out on a loan must be approved by an Officer. The person taking out the item must sign the log book in the maintenance room. All items are to be brought back in the same condition in which you received them. If not, appropriate action will be taken.</p> |
| 9. | <p>Maintenance Building: The maintenance building may be used by firefighters to work on any vehicle belonging to them, their spouse, girlfriend or boyfriend. Only minor repairs or work may be performed. Major work such as engine removal is strictly forbidden. Only firefighters and the spouse may perform the work. The building must be thoroughly cleaned when finished working on vehicles. If using the pit, extreme care must be used.</p> |
| 10. | <p>Computer Network/Internet System: The Buechel Fire Protection District maintains a local area network and related application software to handle daily operational procedures. Part of this system is our Internet access via T1 lines. Members shall be permitted to utilize these connections on fire district computers as long as the fire district policies are followed and not abused. Career firefighters may use the computers as part of their daily duties as directed by the Chief or Network Administrator. Volunteer members may also use the Internet access when that use won't interfere with daily operations. At no time shall anyone knowingly access sites that contain adult content or pornography on fire district computers, or contain material that is covered by CD-0006 (Inappropriate Material). Anyone found in violation of this policy, shall have his or her access privileges suspended.</p> |