

Buechel Fire Protection District

Officer's Directives

OD-0001

Page 1 of 2

Title: Administrative Rules

Approval Date – 6-4-1996

Section	Instruction
1.	If possible, there should be an experienced crew on the first apparatus out to a fire. Persons on probation should yield to the experienced firefighter whenever possible on the first apparatus.
2.	Nighttime training will be held every Tuesday night at 7:30 p.m. unless posted otherwise. Daytime training will be held every Monday morning at 9:30 a.m. unless posted otherwise.
3.	All firefighters should use discretion when using sirens at night, especially on subdivision streets.
4.	All firefighter's are covered by a fire district, Jefferson County, State and Federal Insurance policy, if killed in the line of duty. If a member dies by other means there may be a reduction in benefits.
5.	Anyone working or washing automobile's or truck's at the firehouse is to clean up their own mess and leave the firehouse in the condition in which it was found. Only personal vehicles (spouse, girlfriend, boyfriend, etc.) are to be worked on or washed at the firehouse.
6.	The four parking spaces located off the main driveway are reserved for the Chief Officers.
7.	The Officer on the first out apparatus is responsible for filling out the fire run report.
8.	After initialing your name on the fire run sheet, put what apparatus you responded on, or if you remained at the firehouse.
9.	If a member shows up at the station 15 minutes after a dispatched run, he/she will not be permitted to initial the sheet. An exception would be an unusually lengthy emergency or large-scale fire.
10.	When a member responds to the station on a dispatched run, initials the run sheet and asks or needs to leave right away, his/her name may be scratched from the sheet by the ranking Officer at the station and the Officer shall initial beside the name. Since the member probably should not have made the run in the first place.

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Page 2 of 2

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11.	When a name is removed from the sign in sheet, a Chief Officer shall be notified that this took place.
12.	The Board of Officers understands that there are certain circumstances that on lengthy emergencies or large fires that some members need to leave. It will be left up to the discretion of the ranking Officer at the station.
13.	The traffic signal is to be used only when apparatus is leaving the firehouse on an emergency run.
14.	The Officer on an apparatus is to give assignments before anyone gets off the apparatus when possible.
15.	When pulling into the firehouse parking lot on a fire run, please pull forward all of the way towards the fence.
16.	If any person submitting an application to this fire district has it rejected by either the Board of Officers or the Crew-members. The applicant shall wait six (6) months before resubmitting another application. There shall be a limit of two (2) applications submitted by any one (1) person. Any exceptions must be approved by the Chief of the district.