

Buechel Fire Protection District

SAFETY POLICIES

SP-0010

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Title: Accountability System

Approval Date – 3-7-1988

Section	Instruction
1.	The Fire District has adopted a measure for accountability on an emergency scenes that complies with NFPA 1500, Chapter 6, Section 6-3.
2.	The purpose for this system is that at any given moment the incident commander or incident safety officer will have an accurate count and the names of the personnel on the scene.
3.	This system consists of a ring secured under the officer's seat of each apparatus, each member will have their own laminated accountability-tag. Each chief officer and apparatus will have an accountability board in which to hang each apparatus and personal accountability-tag on. Each member will have a laminated accountability tag with their photo, first and last name on it, the inside of the tag will contain information regarding that firefighters medical history. This tag will be kept on their coat or helmet until time to board the apparatus.
4.	Before boarding any apparatus responding to a dispatched run, any training or special event, the member must place their own accountability-tag on the apparatus ' tag ring. It is also, each members' responsibility to remove their accountability-tag from the ring after returning to the station.
5.	In the event that a member has placed their accountability-tag on the apparatus and someone has already filled that position, the member must come off of the apparatus until they have placed their accountability-tag on the apparatus' tag ring, the member that found the position filled needs to report it to either the incident commander and/or safety officer after the incident.
6.	It is also the responsibility that the officer to note those on the apparatus and to report any activity of negligence to this system.
7.	It will be the responsibility of the incident commander and the safety officer or their designee to collect the accountability-tags from the apparatus rings from the apparatus, when accountability is established as part of the Incident Command System (ICS).
8.	When operating with mutual aid companies, the incident commander and the safety officer or their designee shall obtain the accountability-tags of those companies on the scene.
9.	When this district is operating at a mutual aid incident it will be the apparatus operator of the first in unit to advise the incident commander or their designee of our members on the scene, when necessary.